

**Fairfax County Park Authority
Board Meeting
January 26, 2005**

The Chairman convened the meeting at 7:35 p.m. at Park Authority Headquarters, 12055 Government Center Parkway, Fairfax, Virginia 22035.

Board Members

Winifred S. Shapiro, Chairman
Gilbert S. McCutcheon, Vice Chairman
Edward R. Batten, Sr.
Glenda M. Blake*
Kevin J. Fay
Kenneth G. Feng
Harry Glasgow
Georgette Kohler
George E. Lovelace
Joanne E. Malone
Harold L. Strickland
Frank S. Vajda

*Board Member Absent

Staff

Michael A. Kane, Director
Timothy K. White, Deputy Director
Nancy L. Brumit, Administrative Assistant

Charlie Bittenbring
Bob Brennan
Brian Daly
Cindy Messinger
Miriam Morrison
Judy Pedersen
Lynn Tadlock

Nick Duray
Mark Holsteen
Irish Grandfield
John Pitts
Michael Rierison

AGENDA CHANGES

Mr. Strickland asked if there were any changes to the Agenda. P-.1 / ADMIN 1 Resolution Honoring Ed Nenstiel upon His Retirement was DEFERRED. Mr. Strickland announced that he would proceed with the Agenda as publicized. **There were no objections from the Park Authority Board.**

NOTE: Later in the meeting, Mr. Strickland cancelled CLOSED SESSION – Adoption of Closed Session Minutes and considered the Closed Session Minutes dated January 12, 2005, in Public Session. (Board Members had previously received and reviewed the Closed Session Minutes.)

PRESENTATIONS / ADMINISTRATIVE ITEMS**P-1 / ADMIN 1 Resolution Honoring Ed Nenstiel upon His Retirement**

This item was **DEFERRED**.

P-2 Annual Recreation Trends

Nick Duray presented a report highlighting nationwide recreation trends for 2004. This is the third annual report to the Board concerning recreation participation trends and stems from a strategy in the Leisure Opportunities issue area of the Fairfax County Park Authority Strategic Plan for 2002-2006.

ADMIN-2 Adoption of Minutes – January 12, 2005, Park Authority Board Meeting

Mr. Glasgow **MOVED** the Park Authority Board accept the minutes of the January 12, 2005, Park Authority Board meeting; **SECONDED** by Mr. Batten and **APPROVED** with Ms. Blake being absent.

There was no discussion on this item.

ACTION ITEMS**A-1 Approval – Comprehensive Agreement, Clemyjontri Park Development**

This item was reviewed by the Planning and Development Committee on January 5, 2005 and approved for submission to the Park Authority Board.

Mr. Fay **MOVED** the Park Authority Board approve a Comprehensive Agreement with Orr Partners, Inc. and their General Subcontractors to develop certain recreational facilities at Clemyjontri Park under the provisions of the Public Private Education and Infrastructure Act of 2002 (PPEA). In addition, the Director was requested to continue negotiations and to return to the Executive Committee before the item goes forward to the Board of Supervisors. (NOTE: The total construction cost, including contingency, is not expected to exceed \$5,556,927); **SECONDED** by Mr. Feng and **APPROVED** with Ms. Blake being absent.

After board discussion, Mr. Strickland requested Mrs. Brumit to include the underlined caveats into the MOTION. **There were no objections from the Park Authority Board**

DRAFT MINUTES

A-2 Approval – Ox Hill Battlefield Park Master Plan

This item was reviewed by the Planning and Development Committee on January 5, 2005 and approved for submittal to the Park Authority Board.

Mr. Feng **MOVED** the Park Authority Board approve the Master Plan for Ox Hill Battlefield Park; **SECONDED** by Mr. Vajda and **APPROVED** with Ms. Blake being absent.

Messrs. Strickland and Feng thanked Ed Wenzel, who was instrumental in the preparation of the master plan for Ox Hill Battlefield Park.

Mr. Feng also commended Irish Grandfield for his work on the Master Plan, which was prepared in-house in a more timely and cost effective manner.

There was no discussion on this item.

A-3 Approval – Confederate Fortifications Historic Site General Management Plan (Union Mills)

This item was reviewed by the Planning and Development Committee on January 5, 2005 and was approved for submission to the Park Authority Board.

Mr. Feng **MOVED** the Park Authority Board approve the General Management Plan (GMP) for Confederate Fortifications Historic Site. The Park Authority Director also recommends changing the park name from “Union Mills Historic Site” to “Confederate Fortifications Historic Site” as part of this General Management Plan approval; **SECONDED** by Mr. McCutcheon and **APPROVED** with Ms. Blake being absent.

Mr. Feng thanked everyone who helped with the Confederate Fortifications Historic Site General Management Plan. Mr. Feng thanked Ed Wenzel for his help in naming the site. Mr. Feng reported that he and Irish Grandfield will be attending a Balmoral Homeowner's Association meeting along with Supervisor McConnel on January 27, 2005 to discuss the development of the Confederate Fortifications Historic Site.

There was no discussion on this item.

INFORMATION ITEM**I-1 Basic Financial Statements and Management's Discussion and Analysis as of June 30, 2004**

This item has been reviewed by the Budget Committee on January 12, 2005, and approved for submission to the Park Authority Board.

The board reviewed the item regarding Basic Financial Statements and Management's Discussion and Analysis as of June 30, 2004. No action was necessary. There was no discussion on this item.

I-2 Early Season Use of Park Authority Athletic Fields by Fairfax County Public Schools

This item has been reviewed by the Park Operations Committee on January 5, 2005 and approved for submission to the Park Authority Board.

The board reviewed the item regarding Early Season Use of Park Authority Athletic Fields by Fairfax County Public Schools. No action was necessary. There was no discussion on this item.

CHAIRMAN'S MATTERS

- **Joint Meeting with the Board of Supervisors**

Mr. Strickland reminded Board Members that there will be a joint meeting with the Board of Supervisors on March 7, 2005 and distributed a draft agenda. Mr. Kane reviewed the draft agenda highlighting recent accomplishments and challenges. During the joint meeting, Mr. Kane will address the accomplishments, and the challenges facing the Park Authority will be addressed by Chairman Strickland.

Mr. Strickland stated that the tone of the joint meeting should bear upon the fact that the Park Authority is moving into its next phase of the Strategic Plan: 2007-2011. Within the plan the agency needs to focus on the direction it is setting for parks and identify the finite park system in Fairfax County. There are some additional capital improvement and opportunities for land acquisition; however stewardship should be one of the key initiatives throughout the next Strategic Plan. The Natural Resource Management Plan and the Cultural Resource Management Plan have been set in motion. Sustainability is another key initiative taking care of our facilities and fields at an acceptable level to serve our citizens.

Board Members were requested to submit their comments and topics for the Board of Supervisors/Park Authority Board Joint meeting agenda by February 11, 2005 to Mr. Kane.

Mr. Strickland requested Mr. Kane to prepare a white paper on the add-on items that were not included in the budget package, and asked the Park Authority Board members to speak to their respective Supervisors to seek support for the addition of these items to the Budget.

- **Environmental Quality Advisory Council (EQAC)/Park Authority Board Joint Meeting**

Mr. Strickland reported that the Environmental Quality Advisory Council is scheduled to meet with the Park Authority Board on March 9, 2005 at 6:30 p.m.

- **Park Authority Board's Executive Committee Meeting**

Mr. Strickland reported that the Executive Committee will be meeting at 3:45 p.m. on Wednesday, February 2, 2005 Committee Day with the Executive Director of the Park Foundation, Bob Brennan, to discuss any issues that would improve communications.

- **2005 Park Authority Board Committee Assignments**

Mr. Strickland distributed the 2005 Park Authority Board committee and liaison appointments. Mr. Strickland requested Board Members to contact him with any changes.

Mrs. Shapiro noted that the Park Authority Board's Bylaws state that 'Standing Committees shall be composed of not more than seven members'. Since one of the committees has eight members, the bylaws should be amended to increase the number of Board Members on standing committees. Mr. Strickland directed the Administration and Management Committee to review the Park Authority Board's Bylaws. **There were no objections from the Park Authority Board**

DIRECTOR'S MATTERS

- **Standard & Poor's Underlying Rating (SPUR)**

Mr. Kane reported that the Park Authority received a communiqué from Standard & Poor's affirming an "A-" rating and stable outlook for the Park Authority's park facilities revenue bonds.

The "A-" rating reflects:

- The Authority's successful operating track record demonstrated over the past several years.
- The continuing economic and demographic strengths of Fairfax County.
- The continued quality of managerial oversight and investment in facility maintenance, and
- No plans for additional parity bonds beyond those that would be issued for refunding purposes.

The stable outlook reflects the stability of revenues and sound debt service coverage.

Mr. Kane congratulated the Park Authority Board on their fiscal oversight and for keeping the "A-" rating.

**COMMITTEE REPORTS AND SPECIAL ASSIGNMENTS
FOR THE RECORD**

NOTE: No committee minutes were entered FOR THE RECORD at this meeting. Committee minutes are entered FOR THE RECORD during the second Park Authority Board meeting each month.

BOARD MATTERS

- **Joanne E. Malone**

Ms. Malone stated that she was happy to attend the Cross County Trail Caucus on Monday, January 24, 2005. It was a very informative meeting and Jenny Pate's famous cookies were well received.

- **Frank S. Vajda**

Mr. Vajda reported that he also attended the Cross County Trail Caucus on Monday, January 24, 2005.

- **Gilbert S. McCutcheon**

Mr. McCutcheon invited Board Members to attend the 18th Annual Town Meeting, which will take place on Saturday, February 5, 2005, at Mount Vernon High School from 7:45 a.m. to 1:00 p.m.

- **Kenneth G. Feng**
Mr. Feng had no matters.
- **Winifred S. Shapiro**
Mrs. Shapiro had no matters.
- **Kevin J. Fay**
Mr. Fay had no matters.
- **Edward R. Batten, Sr.**
Mr. Batten had no matters.
- **Georgette Kohler**
Ms. Kohler, Liaison to the Cross County Trail, reported that the 4th Annual Cross County Trail Caucus was held on January 24, 2005 at Woodson High School and over 100 people attended, in spite of the early snow shower. The Caucus was attended by Bob Brennan, Lynn Tadlock, Mike Kane, Judy Pedersen, Dan Sutherland and John Pitts.

Ms. Kohler reported that the citizens who attend these meetings are very excited about these trails, and are willing to get out there with shovels and pickaxes and whatever it takes to widen, clean, maintain and/or complete the trails. These citizens really enjoy the trails, the involvement of the trails and are very appreciative of everything the Park Authority does to help them out. The citizens are more than willing to do whatever it takes to give back, raise funds and work hard.

- **George E. Lovelace**
Mr. Lovelace, Liaison to Planning Committee for the Virginia 2007 Community Application, reported that he had attended the first Fairfax County "Virginia 2007" community program meeting on Tuesday, January 25, 2005. There were about 22 attendees. The committee consists of representatives of various organizations, such as the library, historical organizations, business groups and Fort Belvoir. A representative of the School Board was obviously absent, but the School Board will be contacted to send a representative to future meetings. The first meeting was an introductory meeting, and the committee will meet once a month.

Mr. Lovelace feels that the Park Authority has an opportunity to play a large part in this program. The Cultural Resources Management Plan is one area of opportunity.

Mr. Lovelace looks forward to his participation on the committee and will be keeping the Park Authority Board updated.

DRAFT MINUTES

- **Glenda M. Blake**
Ms. Blake was absent.
- **Harrison A. Glasgow**
Mr. Glasgow had no matters.

CLOSED SESSION was cancelled.

OTHER ACTIONS

Acceptance of Closed Session Minutes Dated January 12, 2005

Mr. Batten **MOVED** the Park Authority Board accept the Closed Session Minutes dated January 12, 2005; **SECONDED** by Mr. Vajda and **APPROVED** with Ms. Blake being absent. There was no discussion on this item.

ADJOURNMENT

At 9:20 p.m. Mr. Batten **MOVED** that the Park Authority Board meeting be adjourned; **SECONDED** by Mr. Vajda and **APPROVED** with Ms. Blake being absent.

Frank S. Vajda
Secretary-Treasurer

Minutes Approved at Meeting
on

Michael A. Kane, Director

Park Authority Board Minutes prepared by

Nancy L. Brumit, Administrative Assistant

DRAFT MINUTES